

**TILDEN TOWNSHIP BOARD OF SUPERVISORS**

Wednesday, November 8, 2023  
Regular Meeting

The Tilden Township Board of Supervisors met in the Township Municipal Building with the following present: Supervisors Gene Schappell, Fred Herman and Richard Delong, Township Police Chief William McEllroy, Township Solicitor Joan London, Township Manager/Secretary/Treasurer Monica Flower, Assistant Secretary Samantha Hartman, Roadmaster Michael Quick, and local residents. A copy of the roster is on file with the secretary.

The meeting was called to order by Chairman Gene Schappell at 7:01 P. M. followed by the Pledge of Allegiance.

**AN EXECUTIVE SESSION WAS HELD 10/30/2023 AT 3PM FOR PERSONNEL****PUBLIC PARTICIPATION:**

- Greg Kozlowski made his personal recommendations regarding the 2024 Budget. With the recent conversations of Fire Tax, Greg requests consideration from the Board to decrease Real Estate Tax in the amount that Fire Tax is being risen so the overall tax amount remains the same for the tax payers. Supervisor Richard Delong agrees with this proposal. Further discussion regarding the 2024 Budget were discuss in brief.

**PAYMENT OF BILLS**

**A Motion was made by Richard Delong and seconded by Fred Herman to pay the following bills for October 2023 and accept the debt service. Upon roll call Schappell, Herman and Delong voted yes.**

**PAYMENT OF BILLS - October 2023**

**General Fund** - Ck# 5300 - 5342 in the amount of \$157,539.23  
     Auto deductions in the amount of \$61,110.87  
     EFT in the amount of #12,000.00  
**Payroll** - Ck# 13621 - 13639 & EFT in the amount of \$37,297-67  
     ACH & EFTPS Transfers (Fed, State taxes) in the amount of \$13,471.25  
**ARP Funds** - Ck# 1011 - 1012 in the amount of \$30,252.12  
**Building & Zoning** - Ck# 446-450 in the amount of \$3,631.00  
**Sewer Fund** - Ck# 3363 - 3368 in the amount of \$103,325.75  
     Auto deductions in the amount of \$747.58  
**Water System** - Ck# 1199 - 1202 in the amount of \$4,051.00  
     Auto deductions in the amount of \$617.19  
**Cabela Traffic Light** - Auto deduction in the amount of \$122.43  
**Tilden Ridge Traffic Light Fund** - Auto deduction in the amount of \$143.56  
**TIP Traffic Light** - Auto deductions in the amount of \$82.72  
**TIP Street Light Fund** - Auto deduction in the amount of \$814.95  
**West Hamburg Street Light** - Auto deduction in the amount of \$261.99  
**Stormwater Control Fund** - Ck# 158 - 159 in the amount of \$1,180.00  
**Fire Tax Fund** - Ck# 137 - 138 in the amount of \$5,000.00

**DEBT SERVICE**

**Tilden Collection System - \$1,232,166.51**  
**HMA sewer expansion - \$2,184,557.05**

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**APPROVAL OF MINUTES**

A Motion was made by Gene Schappell and seconded by Richard Delong to approve the October 18, 2023 Regular Meeting minutes and Budget Meeting Minutes. Upon roll call Schappell, Herman and Delong voted yes.

**Reports:****POLICE**

- The report for October 2023 was given by Chief McEllroy.
- Officers were present at the Lowe's Safety Day/Safe Trick or Treat on October 21<sup>st</sup> which was a successful event.
- Ford has now announced the earliest for ordering a new police car will be February 2024 to receive a 2025 vehicle. There is no availability to order a 2024 vehicle.
- Chief McEllroy gives personal thanks to Fire Chief Emes for his voluntary assistance on a difficult call. The Board of Supervisors commend the Fire Chief for his actions that day.

**FIRE SERVICES**

- Monthly report was given by Fire Chief Jarrod Emes.
- Engine 61-1 has been moved to antique status as recommended by the study.
- Another recommendation of appointing a community member from each municipality to be a part of an advisory board that would meet quarterly.
- Hamburg Fire Department is applying for an LSA grant and is requesting a letter of recommendation be written from Tilden Township in support of the Fire Department receiving this grant.
- The ROBB Consulting Study is currently in draft, a final will be done soon.
- Jarrod Emes also provided an EMC report.
- Steve Kauffman from Shartlesville Fire Company provided report.

**SOLICITOR**

A Motion was made by Fred Herman and seconded by Gene Schappell to authorize Safety Net to provide animal control in 2024 pending receipt of workers compensation certificate and adding Tilden as an additionally insured, with coverage in the amount of \$2,500. Upon roll call Schappell, Herman and Delong voted yes.

A Motion was made by Gene Schappell and seconded by Fred Herman to authorize Township Engineer, Greg Haas, to make a proposed amendment to Chapter 25 Stormwater Management Ordinance. Upon roll call Schappell and Herman voted yes; and Delong voted no.

**SUBDIVISION/LAND DEVELOPMENT**

A Motion was made by Fred Herman and seconded by Gene Schappell to approve the Stormwater Control and Best Management Practices Operations and Maintenance Agreement for 170 Possum Road, Carl & Julie Fischer, pending the Solicitor and Engineer's review. Upon roll call Schappell, Herman and Delong voted yes.

**ZONING/BUILDING**

- The Report for October 2023 was received.

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**ROADMASTER/DRIVEWAY INSPECTOR**

- The Report for October 2023 was given by Mike Quick.

**WATER SYSTEM**

- Elite Water Ops Monthly report was received for October 2023.

**PARK & RECREATION**

- Announcement was made for the park bathrooms being closed as of Monday, October 30<sup>th</sup>.

**SECRETARY**

- The report for October 2023 was given by Monica Flower.

**NEW BUSINESS**

A Motion was made by Gene Schappell and seconded by Fred Herman to approve the 2024 Preliminary Budget to open and advertise for inspection. Upon roll call Schappell and Herman voted yes; and Delong voted no.

A Motion was made by Richard Delong and seconded by Fred Herman to approve the Annual Black Friday Boot Drive for the Hamburg Fire Dept to be held on 11/24/2023 from 6am to dusk along Cabela Drive and Mountain Road. Upon roll call Schappell, Herman and Delong voted yes.

A Motion was made by Fred Herman and seconded by Gene Schappell to amend the agenda to include the discussion and appointment of an auditor to fill the current vacancy. Upon roll call Schappell, Herman and Delong voted yes.

A Motion was made by Fred Herman and seconded by Richard Delong to appoint Dr. Duane Crider of 20 Berne Road, as an auditor to fill the current vacant term ending 1/1/2026. Upon roll call Schappell, Herman and Delong voted yes.

**ADJOURNMENT**

A Motion was made by Gene Schappell and seconded by Fred Herman to adjourn the meeting @ 9:15 P.M. Upon roll call Schappell, Herman and Delong voted yes.

ATTEST:

Samantha Hartman  
Assistant Secretary