

TILDEN TOWNSHIP BOARD OF SUPERVISORS

Wednesday, March 13, 2024
Regular Meeting

The Tilden Township Board of Supervisors met in the Township Municipal Building with the following present: Supervisors Gene Schappell, Fred Herman and Richard DeLong, Township Solicitor Colin MacFarlane attending on behalf of Joan London, Police Chief William McEllroy, Township Manager/Secretary/Treasurer Monica Flower, Assistant Secretary Samantha Hartman, Roadmaster Michael Quick, and local residents. A copy of the roster is on file with the secretary.

The meeting was called to order by Chairman Gene Schappell at 7:02 P.M. followed by the Pledge of Allegiance.

EXECUTIVE SESSIONS WERE HELD ON FRIDAY, MARCH 8TH DURING AND IMMEDIATELY FOLLOWING THE WORKSHOP MEETING REGARDING LITIGATION.

PUBLIC PARTICIPATION:

- Travis Lafaver requested for follow up from the last BOS Meeting regarding the requirements to the proposed cattle barn. Confirmation is provided to Mr. Lafaver, following the land development process and stormwater process is required. At this time, Mr. Lafaver requested for his project to be on the next BOS Regular Meeting, as he submitted a waiver request from following the land development process. During discussion it was found this project will also require a variance from the Zoning Hearing Board regarding building setback requirements.
- Dale Stoudt asks if the Board is aware of the Meeting being posted on the website for 7:30 P.M. instead of the correct time of 7 P.M. Unfortunately, this was done in error, but confirmed the meeting dates & times were advertised correctly at the beginning of the year.
- Phil Werley asks about setback requirements for various types of accessory buildings. Mr. Werley was directed to complete a complaint form if there is a particular issue at hand, so follow up can occur.
- Evan Muller asked if currently residential areas would be considered for rezoning to commercial at this meeting. This matter was not on this meeting's agenda and would not be discussed or voted on in any way.
- Faye Werley & Lori Muller also voiced concerns

PAYMENT OF BILLS

A Motion was made by Fred Herman and seconded by Richard DeLong to pay the following bills for February 2024. Upon roll call Schappell, Herman and DeLong voted yes.

PAYMENT OF BILLS - FEBRUARY 2024

General Fund - Ck# 5437 - 5464 in the amount of \$24,491.38
Auto deductions in the amount of \$19,522.18

Payroll - EFT in the amount of \$38,467.12

ACH & EFT Transfers (Fed, State taxes) in the amount of \$14,423.55

Building & Zoning - Ck# 456 - 457 in the amount of \$2,577.62

Sewer Fund - Ck# 3384 - 3388 in the amount of \$18,316.51

Auto deductions in the amount of \$836.72

Water System - Ck# 1221 - 1228 in the amount of \$18,679.20

Auto deductions in the amount of \$777.15

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Cabela Traffic Light - Auto deduction in the amount of \$62.74
Tilden Ridge Traffic Light Fund - Auto deduction in the amount of \$162.99
TIP Traffic Light - Auto deductions in the amount of \$95.41
TIP Street Light Fund - Auto deduction in the amount of \$834.50
West Hamburg Street Light - Auto deduction in the amount of \$262.63
Stormwater Control Fund - Ck# 163 - 164 in the amount of \$918.89

DEBT SERVICE

A Motion was made by Fred Herman and seconded by Richard Delong to accept the debt service. Upon roll call Schappell, Herman and DeLong voted yes.

Tilden Collection System - \$1,215,066.51
HMA sewer expansion - \$2,139,930.53

APPROVAL OF MINUTES

A Motion was made by Gene Schappell and seconded by Fred Herman to approve the February 9, 2024 Workshop Meeting Minutes and the February 14, 2024 Regular Meeting Minutes. Upon roll call Schappell, Herman and DeLong voted yes.

Reports:

POLICE

- The report for February 2024 was given by Chief McEllroy.
- Chief McEllroy reviewed the Body Worn Camera (BWC) policy, developed from best practices from the Pennsylvania State Police and Berks County District Attorney's Office. Which was then reviewed by the township solicitor, Joan London, prior to recommending adoption by the Board of Supervisors.

A Motion was made by Fred Herman and seconded by Gene Schappell to approve the Tilden Township Police Department General Order 3.8 - Body Worn Camera Policy, effective April 1, 2024. Upon roll call Schappell, Herman and Delong voted yes.

FIRE

- The report for February 2024 was given by Township Manager, Monica Flower.
- The next fire department advisory board meeting will be held April 11, 2024 at 7 P.M.
- The Hamburg Grange Chicken Pot Pie dinner event has dedicated its proceeds to the Hamburg Fire Company. This event will be held at the Hamburg High School on March 23, 2024 from 4 P.M. - 7 P.M.

SOLICITOR

- Solicitor Colin MacFarlane reviews the proposal to Perform Cable Franchise Renewal Services with Cohen Law Group.

A Motion was made by Fred Herman and seconded by Richard Delong to approve the proposal by Cohen Law Group to Perform Cable Franchise Renewal Services. Upon roll call Schappell, Herman and Delong voted yes.

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ZONING/BUILDING

- The Report for February 2024 was received.

ROADMASTER/DRIVEWAY INSPECTOR

- The Report for February 2024 was given by Mike Quick.
- Mike reviews the 2024 Road Project as paving to be done on Scenic Drive, Holly Drive and Laurel Avenue.
- All bids received for the 2024 Road Project were read.

A Motion was made by Richard Delong and seconded by Fred Herman to award the 2024 Road Project to New Enterprise, being the lowest bid at \$ 141,374.10. Upon roll call Schappell, Herman and DeLong voted yes.

WATER SYSTEM

- Elite Water Ops Monthly report was received for February 2024.

SECRETARY

- The report for February 2024 was given by Monica Flower.

PARK & RECREATION

- A brief discussion on the use and cleanliness of the basketball court area at Rhoads Park in West Hamburg. Mike will be looking into the costs and feasibility of putting lights at this park.
- Due to temperatures, the Tilden Park bathrooms opening date remains to be announced.

NEW BUSINESS

A Motion was made by Gene Schappell and seconded by Fred Herman to adopt Resolution #2024-10 Hazard Vulnerability Assessment & Mitigation Plan update for Tilden Township provided by the Berks County Commissioners. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Fred Herman and seconded by Richard Delong to approve the PennDOT Mowing Contract 2024 - 2026 in the amount of \$11,102.36. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Gene Schappell and seconded by Richard Delong to approve the 2024 License to Operate for Pleasant Hills Mobile Home Park. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Richard Delong and seconded by Fred Herman to approve to advertise additional meetings for the Planning Commission specifically for the Zoning Ordinance and Zoning Map review; dates to be determined at the Planning Commission meeting on March 19, 2024. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Fred Herman and seconded by Richard Delong to advertise to appoint an alternate Planning Commission member. Upon roll call Schappell, Herman and DeLong voted yes.

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Agenda item "Discuss PSATS Resolutions/possible decision for voting delegate at PSATS Conference" was tabled to the April 10, 2024 Board of Supervisors Meeting. No action taken on this agenda item.

Monica gave an overview of three health insurance plan options provided to her from a benefits specialist from Tompkins. All three plan options were reviewed and compared to the current Township health insurance plan.

A Motion was made by Fred Herman and seconded by Gene Schappell to present plan 2, option 2 at the Police Arbitration hearing on March 15, 2024. Upon roll call Schappell and Herman voted yes; DeLong voted no.

A Motion was made by Gene Schappell and seconded by Richard DeLong to approve the final draft of the 2024 Tilden Tribune Newsletter with the amendment requested by Fred Herman to. Upon roll call Schappell, Herman and DeLong voted yes.

Mike Quick adds the PennDOT road work on West State Street is unfortunately delayed due to the location of a UGI gas line. The PennDOT road work on Industrial Drive is projected to be finished this year. The PennDOT road work on Route 61, is the beginning of a 4-year project.

ADJOURNMENT

A Motion was made by Richard DeLong and seconded by Fred Herman to adjourn the meeting @ 9:40 P.M. Upon roll call Schappell, Herman and DeLong voted yes.

ATTEST:

Samantha Hartman
Assistant Secretary