

TILDEN TOWNSHIP BOARD OF SUPERVISORS

Tuesday, January 3, 2022
Regular Meeting

The Tilden Township Board of Supervisors met in the Township Municipal Building with the following present: Supervisors Gene Schappell, Fred Herman and Richard DeLong, Township Solicitor Joan London arrived late, Brad Davis attended until she arrived, Township Road Master Michael Quick, Township Police Chief William McEllroy, Township Manager/Secretary/Treasurer Monica Flower, Assistant Secretary Samantha Hartman and local residents. A copy of the roster is on file with the secretary.

The meeting was called to order by Chairman Gene Schappell at 10:11 A. M.

The pledge of allegiance was dispensed, as the Board of Supervisors Regular Meeting follows the Re-Organization Meeting.

A Moment of Silence Requested By Township Police Chief

Yesterday afternoon, Brackenridge Borough Police Chief Justin McIntire was shot and killed while chasing an armed assailant on foot. Brackenridge Borough is near Pittsburgh in Allegheny County. The suspect was later killed by Pittsburgh police swat members. Their borough has roughly the same number of residents as Tilden Township and their police force is roughly the same size.

I am requesting a brief moment of silence to honor his sacrifice.

...

Thank you.

PUBLIC PARTICIPATION: NONE

PAYMENT OF BILLS

A Motion was made by Richard DeLong and seconded by Fred Herman to pay the following bills for December 2022 and accept the debt service. Upon roll call Schappell, Herman and DeLong voted yes.

PAYMENT OF BILLS - DECEMBER 2022

- General Fund** - Ck# 5002 - 5043 in the amount of \$29,824.78
Auto deductions in the amount of \$14,875.44
- Payroll** - EFT in the amount of \$46,137.31
ACH & EFTPS Transfers (Fed, State taxes) in the amount of \$19,278.86
- Building & Zoning** - Ck# 410 - 417 in the amount of \$9,044.05
EFT to General Fund in the amount of \$10,000.00
- Sewer Fund** - Ck# 3320 - 3321 in the amount of \$33,115.07
Auto deductions in the amount of \$717.00
- Water System** - Ck# 1142 - 1147 in the amount of \$16,856.78
Auto deductions in the amount of \$518.60
- Cabela Traffic Light** - Ck# 259 in the amount of \$430.00
Auto deduction in the amount of \$54.28
- Tilden Ridge Traffic Light Fund** - Auto deduction in the amount of \$95.40
- TIP Traffic Light** - Ck# 2049 in the amount of \$215.00
Auto deductions in the amount of \$41.06
- TIP Street Light Fund** - Auto Deduction in the amount of \$678.78
- West Hamburg Street Light** - Auto deduction in the amount of \$211.11

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Stormwater Fund - Ck# 149 in the amount of \$805.25
DEBT SERVICE

Tilden Collection System - \$1,281,866.51
HMA sewer expansion - \$2,444,904.98

APPROVAL OF MINUTES

A Motion was made by Richard Delong and seconded by Fred Herman to approve the December 9, 2022 Workshop Meeting minutes and the December 14, 2022 Regular Meeting minutes. Upon roll call Schappell, Herman and DeLong voted yes.

Reports:

POLICE

- The report for December 2022 was given by Chief McEllroy.

SOLICITOR

- At this time Joan London stepped into the meeting.

A motion was made by Gene Schappell and seconded by Fred Herman to amend the agenda to include the approval Edge Self Storage Improvements and Financial Security Agreement. Upon roll call Schappell, Herman and Delong voted yes.

1. Edge Self Storage

A motion was made by Richard Delong and seconded by Gene Schappell to approve the Improvements and Financial Security Agreement for Kelly Hyundai, pending the receipt of financial security. Upon roll call Schappell, Herman and Delong voted yes.

2. Burning Ordinance Update; code and fire officials need to review the draft before Joan can release it to the Board for review and approval. This draft should be ready for the Board's review at the February meeting.

ZONING/BUILDING

- The Report for December 2022 was received.

ROADMASTER/DRIVEWAY

- The Report for December 2022 was given by Michael Quick.

A Motion was made by Fred Herman and seconded by Richard DeLong to authorize the Road Master to get quotes for a small lean-to addition for the top garage. Upon roll call Schappell, Herman and DeLong voted yes.

SEWER

- No comments.

WATER SYSTEM

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- Water System Ordinance needed to include regulation on meters and penalties.
- Grease Trap Ordinance needs to be updated and enforceable.

SECRETARY

- The report for December 2022 was given by Monica Flower.

SUBDIVISION/LAND DEVELOPMENT:

A Motion was made by Richard DeLong and seconded by Fred Herman to approve the Final Subdivision/Land Development improvements and financial security agreement for Kelly Hyundai of Hamburg, contingent on the revisions agreed upon. Upon roll call Schappell, Herman and DeLong voted yes.

NEW BUSINESS

- Discussion of the Draft Solar Energy Ordinance has been tabled until February.

A Motion was made by Gene Schappell and seconded by Fred Herman to adopt Resolution 2023-8 Police Pension Employee Contribution. Upon roll call Schappell, Herman and DeLong voted yes.

A Motion was made by Gene Schappell and seconded by Fred Herman to amend the Personnel Policy effective 1/1/2023. Upon roll call Schappell, Herman and DeLong voted yes.

- Discussion to modify vacation and sick days for non-uniform employees. The updates are;
 - o Sick days increased to 5 days (40 hours) with the ability to carry over up to 10 days (80 hours).
 - Sick days renew at anniversary date
 - If an employee misses 3 consecutive days sick, a doctor's note will be required for their return.
 - o Vacation days are available to employees following their 1 year anniversary.
 - 1 year - < 2 years = 1 week (40 hours)
 - 2 years - < 5 years = 2 weeks (80 hours)
 - 5 years - < 10 years = 3 weeks (120 hours)
 - 11 years = 4 weeks (200 hours)
 - 4 weeks (200 hours) is the max
 - Vacation will not carry over to the next year.

A Motion was made by Gene Schappell and seconded by Fred Herman to approve Resolution 2023-9 setting 2023 Mileage reimbursement of 65.5 cents/mile. Upon roll call Schappell and Herman voted yes; DeLong voted no.

ADJOURNMENT

A Motion was made by Richard DeLong and seconded by Fred Herman to adjourn the meeting @ 11:37 A.M. Upon roll call Schappell, Herman and DeLong voted yes.

ATTEST:

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Samantha Hartman
Assistant Secretary